

**Minutes of the Regular Meeting
Bloomington Free Public Library
Board of Trustees
January 8, 2018**

The meeting was called to order by Patti Perugino at 7:30PM. She announced that the meeting was in compliance with the New Jersey Open Public Meetings Act. In attendance were Trustees JoAnn Crawford, Dennis DiLorenzo, Karen Kirby, Thomas Kroncke, Darlene Nowak, Ed Simoni, and Debbie Sondermeyer. Also in attendance were Mike Sondermeyer (Council Liaison) and Patti Perugino (Library Director). Bob Bloodgood and Lynn Ferrara were excused.

A motion to open nominations for the Library Executive Board was made by Karen Kirby and seconded by JoAnn Crawford. In a roll call vote all trustees were in favor.

A motion to elect Ed Simoni as President was made by Dennis DiLorenzo and seconded by Karen Kirby. In a roll call vote all trustees were in favor.

A motion to elect Robert Bloodgood as Vice President was made by Karen Kirby and seconded by JoAnn Crawford. In a roll call vote all trustees were in favor.

A motion to elect Karen Kirby as Treasurer was made by Dennis DiLorenzo and seconded by Darlene Nowak. In a roll call vote all trustees were in favor.

A Motion to elect Thomas Kroncke as Secretary was made by Dennis DiLorenzo and seconded by Debbie Sondermeyer. In a roll call vote all trustees were in favor.

President Ed Simoni administered the Oath of Office to Dennis DiLorenzo and Debbie Sondermeyer.

Minutes of Prior Regular Meeting – A motion was made to approve the minutes by Dennis DiLorenzo, seconded by Ed Simoni. All trustees were in favor.

Public Comment – A motion to open Public Comment was made by Karen Kirby, seconded by Dennis DiLorenzo.

Jennifer Ellis came forward to present a plan to hold a “Book Sale Fundraiser” to benefit the library through the Literacy Foundation. She will report her progress to Patti Perugino and the Literacy Foundation.

A motion to close Public Comment was made by Karen Kirby, seconded by Dennis DiLorenzo. All trustees were in favor.

Patti Perugino presented the 2017 OverDues 4th Quarter Report and the 2017 Petty Cash 4th Quarter Report. A motion to approve the reports was made by Dennis DiLorenzo and seconded by Karen Kirby. In a roll call vote all trustees were in favor.

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Treasurer's Report – The report for December 2017 was presented by Karen Kirby. A motion to approve the report was made by Darlene Nowak, seconded by Dennis DiLorenzo. All trustees were in favor.

Purchase Order Report and Bills List – The report for December 2017 was presented by Patti Perugino. A motion to approve the report was made by Dennis DiLorenzo, seconded by Debbie Sondermeyer. In a roll call vote all trustees were in favor.

Budget Report - The report for December 2017 was presented by Patti Perugino. A motion to approve the report was made by Dennis DiLorenzo, seconded by Thomas Kroncke. In a voice vote all trustees were in favor.

Collection Statistics Report, Library Director's Report, Adult Programs Report, Language Program Report, and Children's Program Report – The December reports were presented by Patti Perugino. She also introduced a New Literacy Program to the Board. A motion to approve the reports was made by Dennis DiLorenzo, seconded by Thomas Kroncke. In a voice vote all trustees were in favor.

Committee Reports:

Budget Committee – Patti Perugino discussed that QuickBooks will be implemented for library and secretary bookkeeping. The committee will meet to finalize a Proposed Budget 2018.

Policies and Procedures Committee – No Report

Grants and Funding Committee – No Report

Board of Education Committee – No Report

Literacy Foundation – No Report

Unfinished Business – The Strategic Plan is under review.

New Business – A motion was made for a Resolution to create Petty Cash for 2018 in the amount of \$200 was made by Karen Kirby and seconded by Dennis DiLorenzo. In a roll call vote all trustees were in favor. See attached Resolution-2018-2

Public Session – A motion to open Public Session was made at 8:35PM by Karen Kirby, seconded by Joann Crawford. With no member of the public coming forward, a motion was made to close Public Session was made by Debbie Sondermeyer, seconded by JoAnn Crawford. In a voice vote all trustees were in favor.

Adjournment - A motion to adjourn was made at 8:40PM by Dennis DiLorenzo, seconded by Thomas Kroncke. In a voice vote all trustees were in favor.

Submitted by Thomas Kroncke

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Resolution # 2018-2

**RESOLUTION TO ESTABLISH PETTY CASH and CUSTODIAN
FOR THE BLOOMINGDALE FREE PUBLIC LIBRARY**

WHEREAS, the Bloomington Library Board of Trustees recognizes Patricia Adam Perugino as the Library Director of the Bloomington Free Public Library,

WHEREAS, the Bloomington Free Public Library establishes a Petty Cash account in the amount of \$200,

NOW, THEREFORE, BE IT RESOLVED that the Bloomington Library Board of Trustees appoints Patricia Adam Perugino as Custodian of the Petty Cash account.

Edward W. Simoni, President
Board of Library Trustees

Resolution adopted by the Board of Trustees
at a Regular Board Meeting on Monday, January 8, 2018